



PROJECT:
 LOCATION:
 JOB NO.:
 DATE:
 PREPARED BY: BL

SERVICES	DESIGN PROJECT MANAGER	DRAFTER	CLERICAL	TOTAL
	HRS	HRS	HRS	HRS
01 PRE-DESIGN				
01.01 CODE/INFRASTRUCTURE RESEARCH				0.00
01.02 CONCEPT/PROGRAMMING				0.00
01.03 FIELD MEASURE/DOCUMENTATION				0.00
01.04 PROJECT MANAGEMENT/COORDINATION				0.00
01.05 CLIENT/CITY MEETINGS				0.00
01.06 PROPOSAL/PRESENTATION MATERIALS				0.00
01.07 PLOT/PREP				0.00
PRE-DESIGN TOTAL HOURS	0	0	0	0
02 SCHEMATIC DESIGN				
02.01 SITE/BLDG MODIFICATION/DESIGN				0.00
02.02 PROGRAM VALIDATION				0.00
02.03 FLOOR PLANS				0.00
02.04 ELEVATIONS				0.00
02.05 CLIENT MEETINGS				0.00
02.06 CONSULTANT COORDINATION				0.00
02.07 AGENCY COORDINATION				0.00
02.08 MANAGEMENT/COORDINATION				0.00
02.09 PLOT/PREP				0.00
02.10 MODELS/RENDERINGS/PHOTOGRAPHY				0.00
SCHEMATIC DESIGN TOTAL HOURS	0	0	0	0
03 DESIGN DEVELOPMENT				
03.01 SITE/BLDG MODIFICATION/DESIGN				0.00
03.02 PRODUCT/MATERIAL RESEARCH				0.00
03.03 FLOOR PLANS				0.00
03.04 INTERIOR ELEVATIONS				0.00
03.05 EXTERIOR ELEVATIONS				0.00
03.06 GRAPHICS AND SIGNAGE				0.00
03.07 EXTERIOR COLORS				0.00
03.08 INTERIOR COLORS				0.00
03.09 MATERIALS AND PRODUCTS				0.00
03.10 RENDERINGS				0.00
03.11 PRESENTATION BOARDS				0.00
03.12 CLIENT MEETINGS				0.00
03.13 CONSULTANT MEETINGS				0.00
03.14 AGENCY MEETINGS				0.00
03.15 PLOT/PREP				0.00
DESIGN DEVELOPMENT TOTAL HOURS	0	0	0	0
04 CONSTRUCTION DOCUMENTS				
04.01 DOCUMENTS				0.00
04.02 AGENCY REVISIONS				0.00
04.03 PROJECT COORDINATION				0.00
04.04 CD PLOT/PREP				0.00
CONSTRUCTION DOCUMENTS TOTAL HOURS	0	0	0	0.00
05 BIDDING				
05.01 BID MEETINGS				0.00
05.02 RFI'S/ADDENDUMS				0.00
05.03 VALUE ENGINEERING				0.00
05.04 REVIEWING/AWARDING BIDS				0.00
BIDDING TOTAL HOURS	0	0	0	0
06 CONSTRUCTION ADMINISTRATION				
06.01 SITE OBSERVATION				0.00
06.02 SHOP DRAWINGS/MATERIALS/SPECIFICATIONS				0.00
06.03 FIELD CLARIFICATION DETAILS				0.00
06.04 PUNCH LIST				0.00
CONSTRUCTION ADMINISTRATION TOTAL HOURS	0	0	0	0
TOTAL HOURS	0	0	0	0